

E-learning User Manual

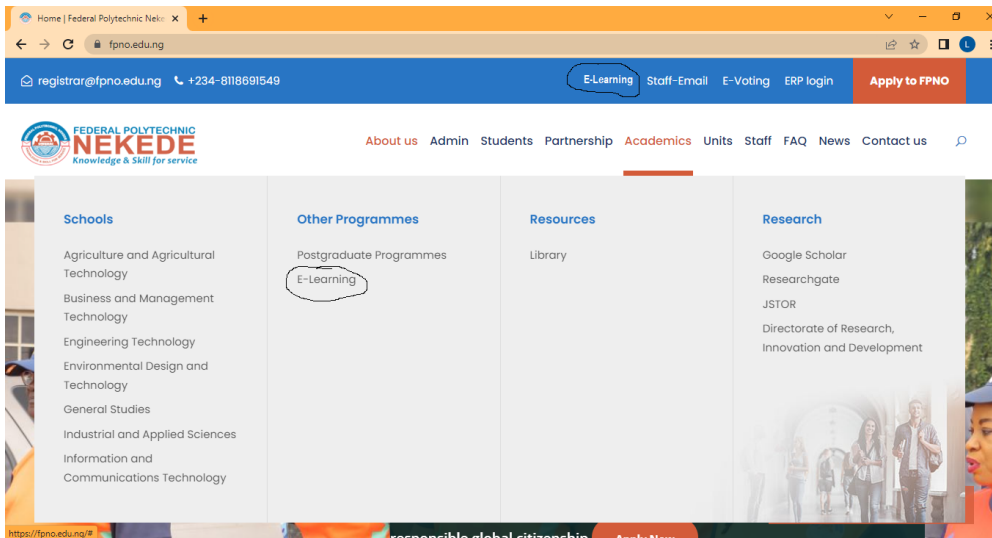
For **Students**

Contents

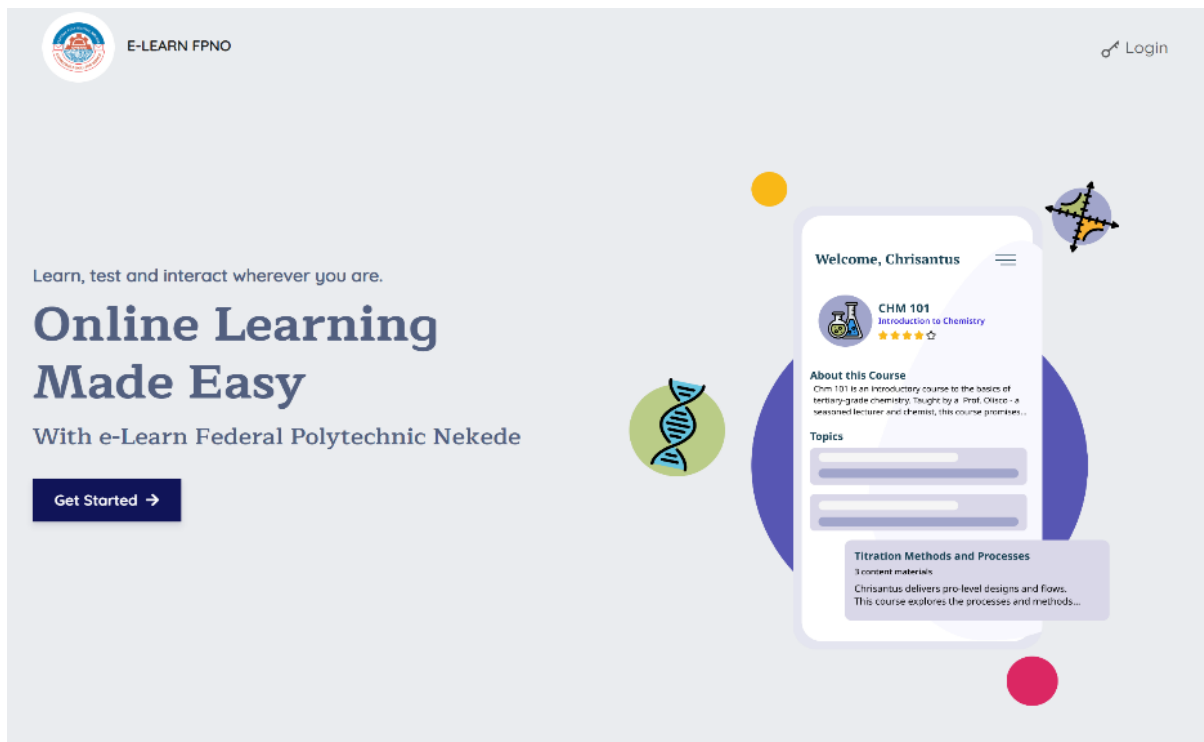
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A. How to Login to the E-learning Platform

- i. Visit the Institution’s Website <https://fpno.edu.ng>
- ii. On the top menu bar (header) click on the button labeled “E-Learning”



- iii. Click on **Get Started**



- iv. Enter your Matriculation Number or Your Registration Number in the usernametext box and password



Sign In

Enter login credentials

Login →

[Forgot password?](#)

[Login with BIMS →](#)

Powered by TETFund

- v. Click on **Login**

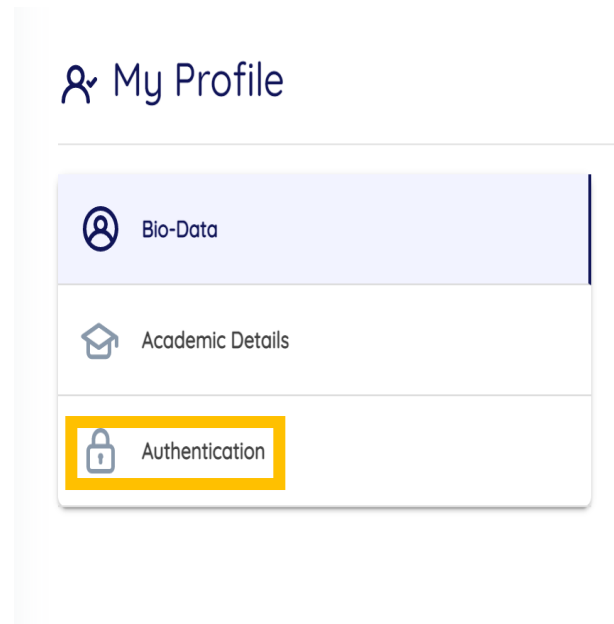
Note: New users added to the e-learning application will get email notification for their login details which they will use to login to the application. The system prompts to change your password.

Also, if you have forgotten your password, click on **Forgot Password** text link and enter your email address. Then click on **Reset password** button to have it reset.

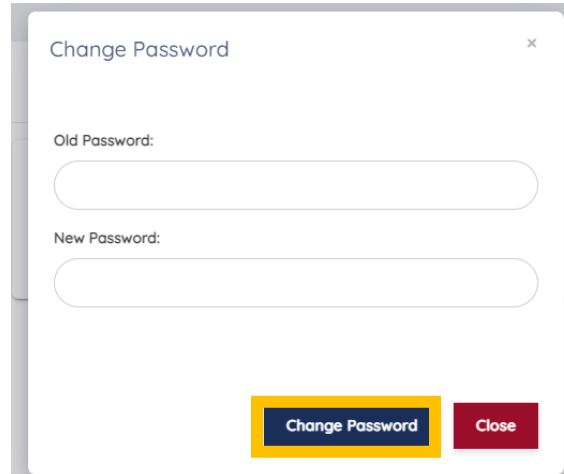
Reset notification will be sent to your email for resetting.

Upon logging in, the system prompts for password to be updated

1. Click on **Authentication**



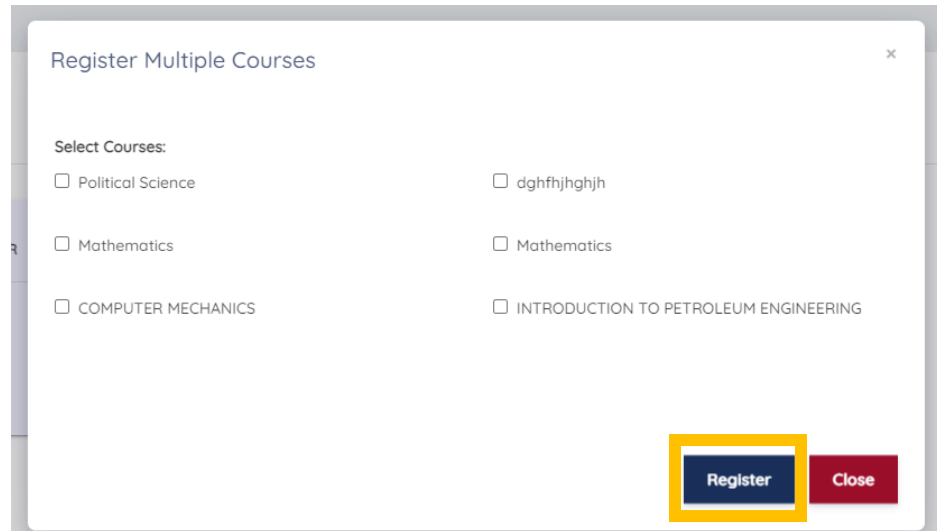
2. Click on **Change Password**
3. Enter the Old Password and the New Password



4. Click **Change Password**

B. How to Register for Courses

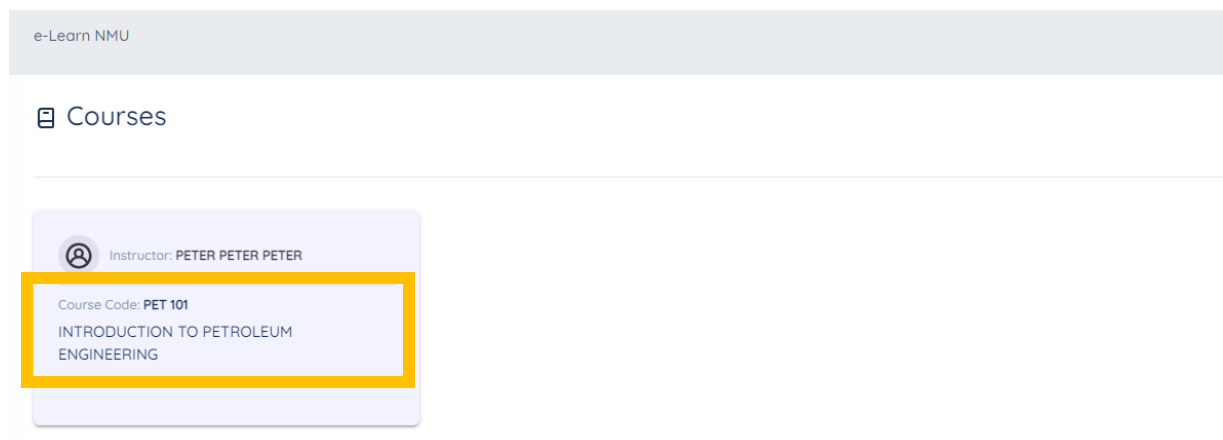
- i. Login to the portal
- ii. On the menu list click on **Courses**
- iii. Click on **Register Single** or click on **Register Multiple** Courses
- iv. Check off the courses you offer form the pool of courses for the session and semester



- v. Click on **Register**

C. How to View Course Content

- i. Login to the portal
- ii. On the menu list click on **Courses**
- iii. All Registered courses appear as a card, click on each of the course cards to view the course topics
- iv. All Course topics appear on cards, click on view button to expand the course topic for viewing the content




- v. The course contents appear as cards having the Video link, Live Stream Link and Content File if added by your instructor.
Click on the text link to view each of them

e-Learn NMU

PET 101 - INTRODUCTION TO PETROLEUM ENGINEERING

Course Topics Assignments Quizes

Course Topics



DIVERSIFICATION IN PETROLEUM ENGINEERING

DIVERSIFICATION
PET 101


View →


The image shows a screenshot of the e-Learn NMU interface. At the top, there is a header 'e-Learn NMU'. Below it, the course title 'PET 101 - INTRODUCTION TO PETROLEUM ENGINEERING' is displayed. A navigation bar contains three tabs: 'Course Topics', 'Assignments', and 'Quizes'. The 'Course Topics' tab is highlighted with a yellow border. Below the tabs, the 'Course Topics' section is shown, featuring a card for 'DIVERSIFICATION IN PETROLEUM ENGINEERING'. The card includes an illustration of a notebook and a pencil, and a 'View' button with a right-pointing arrow.


e-Learn NMU

DIVERSIFICATION IN PETROLEUM ENGINEERING | Topic Content

DIVERSIFICATION IN PETROLEUM ENGINEERING

Video Link 

Live Stream 

Content File 

The image shows a screenshot of the e-Learn NMU interface. At the top, there is a header 'e-Learn NMU'. Below it, the course title 'DIVERSIFICATION IN PETROLEUM ENGINEERING | Topic Content' is displayed. Below the title, there is a light blue box containing the text 'DIVERSIFICATION IN PETROLEUM ENGINEERING' and three links: 'Video Link', 'Live Stream', and 'Content File', each with an external link icon.

D. How to View Assignment

- i. Login to the portal
- ii. On the menu list click on **Courses**

iii. Click on each of the course cards to view the course assignment

e-Learn NMU

Courses



Instructor: PETER PETER PETER

Course Code: **PET 101**

INTRODUCTION TO PETROLEUM
ENGINEERING

iv. Click on Assignments

The screenshot shows the e-Learn NMU interface. At the top, it says 'e-Learn NMU'. Below that is a course title 'PET 101 - INTRODUCTION TO PETROLEUM ENGINEERING'. There are three tabs: 'Course Topics', 'Assignments', and 'Quizes'. The 'Assignments' tab is selected. Underneath, there is an illustration of a person sitting at a desk with papers. Below the illustration, there is a title 'wdtjyuytrewqsdfghjkhjghfgf', a 'Max Score: 30' indicator, and a 'Due On: Dec 24, 2022 12:00 AM' indicator. A 'View' button with a right arrow is highlighted with a yellow box.

v. Click on View

vi. Respond to the assignment questions using the text box provided for submission, submission of link, and upload of submission provided

vii. Click Submit Answer

The screenshot shows the e-Learn NMU interface for an assignment. At the top, it says 'e-Learn NMU' and 'emmanuel ihetu C'. Below that is the course title 'wdtjyuytrewqsdfghjkhjghfgf | INTRODUCTION TO PETROLEUM ENGINEERING'. There are two columns: 'Instructions: ANSWER ALL' with 'Max Score: 30' and 'Due On: Dec 24, 2022 12:00 AM', and 'Assignment:' with a long alphanumeric string. Below that is 'My Submission' with a 'character limit: 962' and a text box containing 'asdfghjkluytreghijklzxcvbnmkjhgfduyl'. At the bottom, there are 'Submission Link' and 'File Submission: PDF, docx, txt' options. A 'Submit Answer' button is highlighted with a yellow box.

E. How to View Quizzes


- i. Login to the portal
- ii. On the menu list click on **Courses**
- iii. Click on each of the course cards to view the course quiz
- iv. Click on **Quizzes**

e-Learn NMU

PET 101 - INTRODUCTION TO PETROLEUM ENGINEERING

Course Topics Assignments **Quizzes**

Quizzes



DIVERSIFICATIONINPETROLEUME

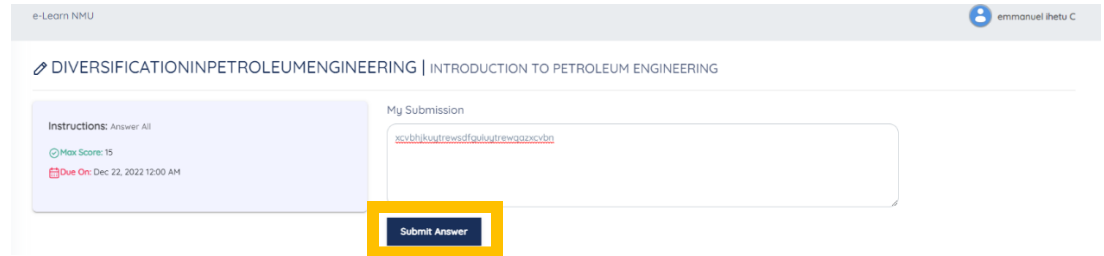
Max Score: 15

Due On: Dec 22, 2022 12:00 AM

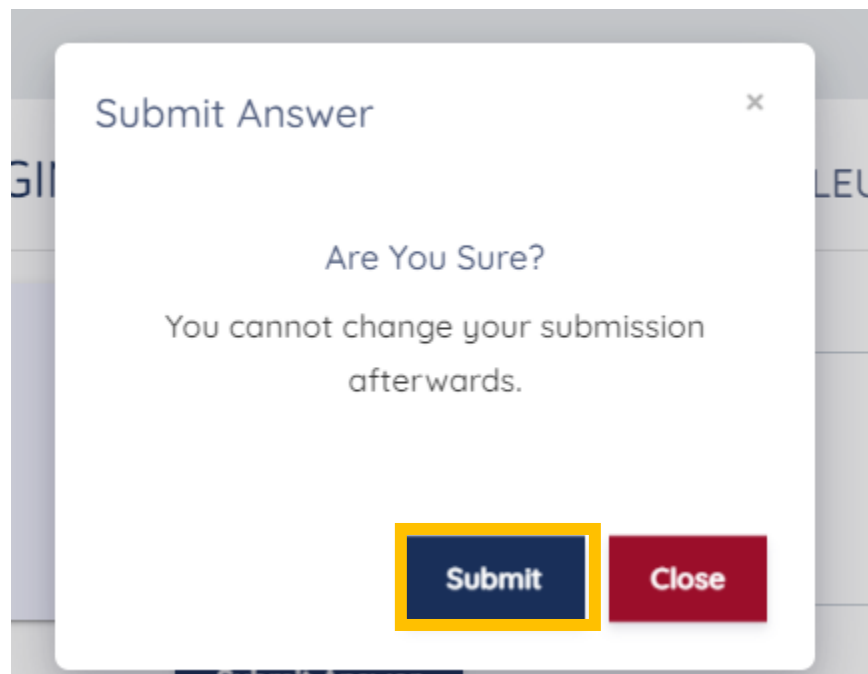
View →

- v. Click on **View**

vi. Respond to the quiz questions using the text box provided for submission

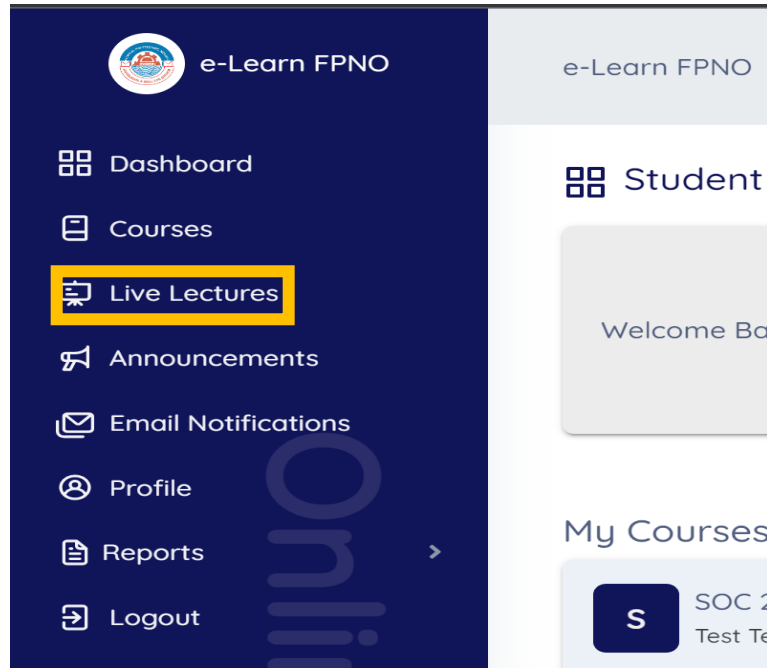


- vii. Click **Submit Answer**
- viii. Ensure you click on **Submit** on the prompt “You cannot change your submission afterwards”

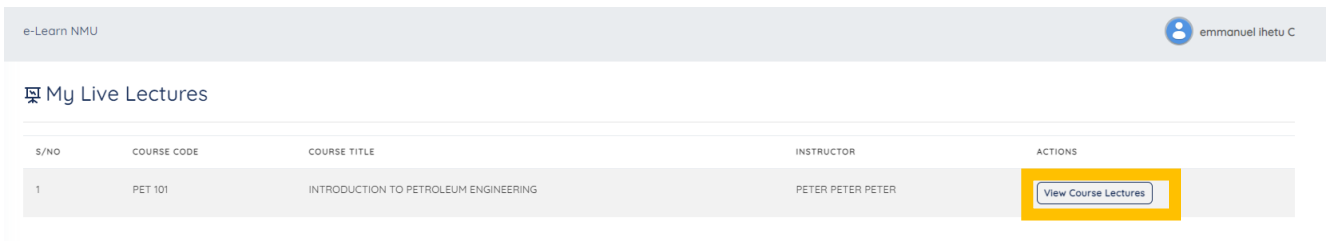


F. Attending Live Lectures

- i. Login to the portal
- ii. On the menu list click on **Live Lectures**

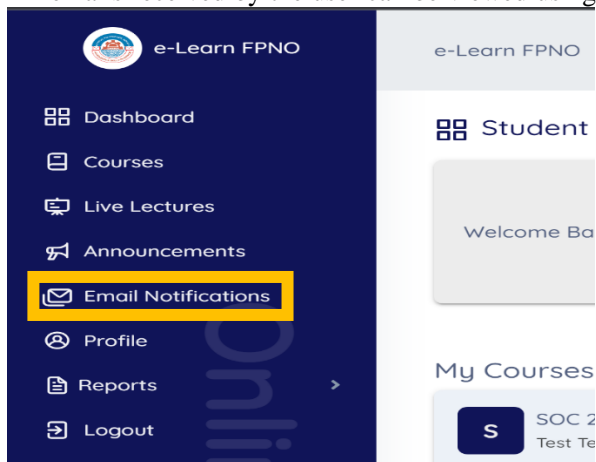


- iii. Click on **View Course Lectures** for each of the course cards to view the Live Lectures if any was scheduled by your course instructor



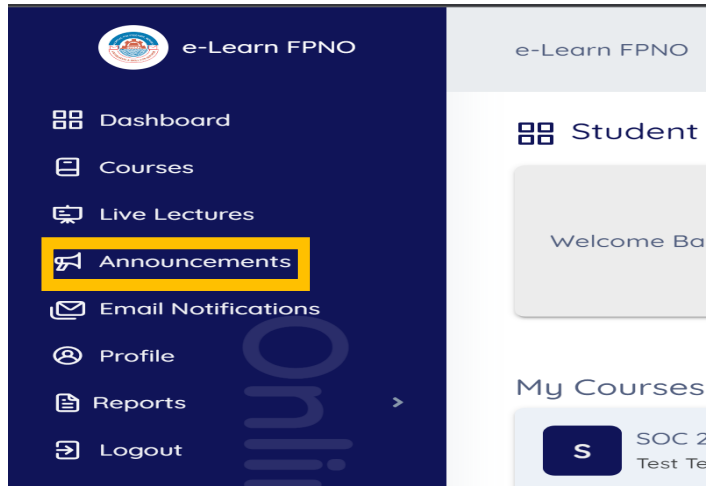
G. Email Notification

- iv. All emails received by the user can be viewed using the menu list **Email Notifications**



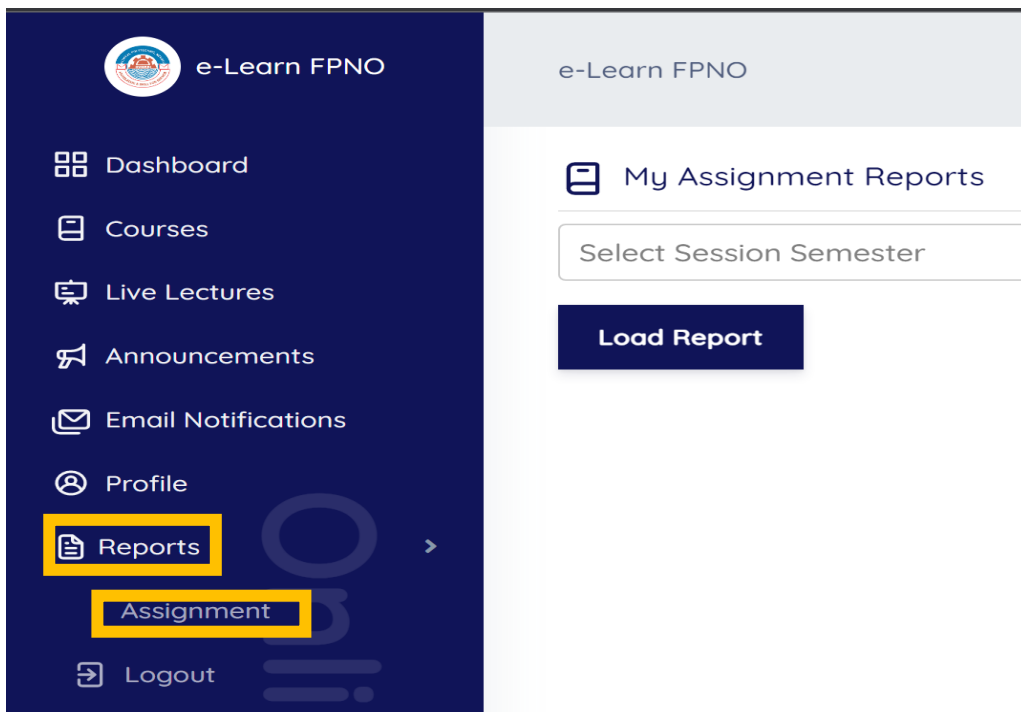
H. Announcement

- v. All Announcements forwarded by the HOD can be viewed by the students using the menu list **Announcement**



2. To View Assignment Report

- i. Click on Reports
- ii. Click on Assignments



- iii. Click on Export Report PDF to download Report

My Assignment Reports

First Semester 2022/2023

Load Report

Search: Rows per page: 10

S/NO	COURSE CODE	COURSE TITLE	SCORE
	PET 101	INTRODUCTION TO PETROLEUM ENGINEERING	20

1 - 1 of 1

Export Report PDF